ROMACT Programme

CALL FOR PROPOSALS

FOR

CAPACITY BUILDING AND TRANSNATIONAL COOPERATION

The ROMACT programme is a joint initiative of the Council of Europe and the European Commission to promote the integration of Roma at local level.

This call concerns the new component of the ROMACT programme which aims at assisting local authorities in better integrating marginalised people, in particular non-nationals of Roma ethnicity. This component supports capacity building and transnational cooperation activities.

It is based on the assumption that local authorities are best placed to identify challenges and needs in their territories as no one-size-solution fits all. It also draws on expertise of the Council of Europe, more notably in intercultural training and Roma mediator training.

This call for proposals encompasses a range of options to allow applicants to devise an approach tailored to address their needs, within the scope of capacity-building and transnational cooperation.

Interested municipalities are invited to read the guidelines below and fill in the application form.

Deadline: Deadline for applications is 19 September **2016 at 17:00 CET**

Selected activities can be implemented upon signature of grant agreement as of 1st October 2016 and must conclude by no later than 1 September 2017.

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Types of activities:

The capacity building and transnational cooperation component of ROMACT comprised three modules which are described hereafter.

A. Intercultural training

This module consists in the provision of intercultural training for municipal staff. Trainings can be provided to any staff of the municipality, including social workers, police, health professionals, education staff and others. Staff engaged in outside organisations and agencies that provide a service on behalf of the municipality are also eligible.

Training sessions usually take one day and are delivered in the local language. A minimum of 10 participants is required to warrant the organization of a training session.

The training is organised by the ROMACT team which provides the curriculum, trainers and material. The municipality must provide the venue and catering for participants to the training.

Salaries of participants are not covered by ROMACT.

When applying for this measure, the applicant must explicitly state:

- the rationale for choosing certain group/type of staff to receive the training; the expected number of participants including their job titles and brief description of their roles in the municipality or relevant service provider

- its commitments to cover the costs of the venue and catering.

Once the application accepted, the date of the training(s) will be agreed with the ROMACT team.

As no financial payment will be made under this module, it is not necessary to fill in the budget template.

B. Training of Intercultural Mediators

This module consists in the provision of training for Intercultural Mediation for staff/mediators already employed or to be employed by the municipality.

Participants will partake in a training cycle using the ROMED curriculum (http:/www.coe-romed.org) on intercultural mediation which includes two one-week training sessions and 6-months on-the-job experience.

When applying for this measure, the applicant must:

- provide a list of participants (minimum 3 participants per application), including a brief description of their roles and how they will implement the mediator skills;
- commit to hiring/employing participants after the training has been completed.

A training will be organized only if a minimum number of 10 participants is reached for the whole country.

The training will be organised by the ROMACT team which will provide the venue, catering, curriculum, trainers and material

Salaries of participants are not covered by ROMACT.

The timeline of the training will be agreed with the ROMACT team.

As no financial payment will be made under this module, it is not necessary to fill in the budget template.

C. Support for working visits

This module consists in the provision of financial support for two types of working visits to municipalities of origin of marginalised people, in particular non-nationals of Roma ethnicity:

- short-term visits (up to 5 people for up to 5 days)
- long-term visits (up to 2 people for up to 30 days)

The visit(s) can serve the purposes of:

- better assessing the integration needs of non-national marginalised people, in particular those of Roma ethnicity;
- establishing contacts with local authorities in municipalities from which non-nationals originate;
- exploring opportunities for joint actions and projects with local authorities in municipalities of origin;
- designing and/or implementing social integration actions and projects in municipalities of origin.

A given visit can concern one or more municipalities (in one or more countries) of origin but ROMACT will only fund visits to municipalities of origin. Visits from municipalities of origin to receiving municipalities of non-national marginalised groups will not be supported by this component of ROMACT.

When applying for a visit, the applicant must include in their application::

- the rationale for the visit;
- the list of participants;
- the written agreement of the to-be-visited local authorities (letter/email to be attached);
- the commitment to report back to the ROMACT team the outcome of the visit.

Applicants must also attach a visit programme explaining how it fits the purpose of the visit, including setting objectives for each session/meeting listed. The beginning and end times of the programme should also be indicated.

Financial support will be provided for transportation, accommodation, subsistence and interpretation only. Support will be provided on the basis of flat rates. No other costs will be covered.

Financial support for interpretation will be provided for a minimum of 3 participants.

How to apply

The application form must be completed and returned along with necessary documents to romact@coe.int by 19 September 2016 at 17:00 CET.

Questions about this call can be addressed to romact@coe.int

Eligibility criteria and selection

This call is open to local public authorities.

Not-for-profit entities can apply if acting under the mandate of the local public authority, in which case a signed letter of intent from the local authority delegating this authority must be included in the application.

Selection of applications will be made by the ROMACT Steering Board which includes representatives of the Council of Europe and of the European Commission.

Applications will be evaluated and selected on the basis of:

- Overall quality of the application
- Concrete, realistic proposals with achievable, measurable results
- Added value of action to address identified challenge
- Link between activity and aims of ROMACT programme
- Link to previous achievements and to lessons learned from other similar, national and European experiences
- Motivation and commitment to contribute to ROMACT's objective of building the capacity of local authorities to integrate marginalised people, in particular those of Roma ethnicity, notably through a better use of EU funds.

Applicants must also commit – if their application is retained - to participate in at least one meeting of ROMACT partner municipalities to take place at the end of 2016.

Timeline:

5 July 2016	Call for proposals published
19 September 2016	Deadline for applications
September 2016	Evaluation of applications and negotiation of activities and budget with selected applicants
October 2016	Signature of grant agreements
October 2016 – September 2017	Implementation of activities (end in May 2017)
December 2016	Mid-term review / meeting of ROMACT partners
September 2017	Final evaluation